



7501 Boulders View Dr., Ste. 110  
Richmond, VA 23225  
Phone: (804) 409-5640

**February 1, 2018**

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**Request for Letter of Interest for NextUp Site Coordination Agency Partner  
RFP #002**

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Dear Prospective Partner:

We are exploring growing our expanded learning model to a new school during the 2018/19 school year and seek a high-quality youth serving organization interested in serving as the site coordination agency (SCA). If you are interested in working with NextUp in the role of SCA, please send us a Letter of Interest by 2pm, March 2, 2018.

NextUp RVA (NextUp) is a collaborative community initiative working to ensure that Richmond Public Schools' (RPS) middle school students engage in meaningful expanded learning and OST programs through an integrated, quality OST system. When young people participate in high-quality out-of-school time (OST) programs during this pivotal, formative stage of their lives, they benefit in tremendous ways – academically, physically and socially. The more coordinated our efforts and the more extensive our reach, the greater the impact we can make in our youths' present and future.

To accomplish this, NextUp works with quality youth service providers to coordinate year-round enrichment opportunities at partnering middle schools offered five days a week over the course of three sessions during the school year. Key to the success of our model is contracting with a high-quality provider as the SCA. The selected SCA will work with NextUp and the prospective RPS middle school and will be responsible for overall project management and implementation of the NextUp site.

One original hardcopy and an electronic PDF of your letter of interest must be received no later than March 2, 2018 at 2pm.

Should you have any questions, please contact me at (804) 409-5640 or Jeanine Turner, NextUp Program Manager, at (804) 519-2369.

At our core, NextUp brings enriching activities to our youth so that they can continue growing beyond the school day. We want to make sure youth are learning, but also that they are productive, engaged and having fun!

I know that you believe the same, and I hope you will consider this opportunity. I thank you for your time, effort, and interest in partnering with NextUp RVA!

Sincerely,

Barbara Couto Sipe  
Executive Director